



**NOTICE OF ACKNOWLEDGEMENT**

As part of the application process, it is understood that the applicant, agent and/or owner may be responsible for the implementation of conditions as well as additional fees and/or processes that may include, but are not limited to the following:

**CONDITIONS:**

1. Some projects may require the installation of paving, curb, gutter and/or sidewalks;
2. Some projects may require the construction of a trash enclosure per City Standards;
3. Landscaping may be required by Code or as directed by the Planning Commission;
4. Other development requirements to bring the project into conformance with applicable codes and consistency with the surrounding neighborhood.

These potential conditions are dependent upon the scope of the project (i.e., new construction, additions, subdivisions, etc.). Conditions do not take effect until the applicant/agent/owner has agreed and the 5-working day (10 calendar days for subdivisions) appeal period has ended. While the Planning Commission/Hearing Officer has some flexibility in amending the conditions, the intent is to mitigate any potential adverse effects on surrounding properties. In addition, the Planning Commission/Hearing Officer must apply requirements consistently throughout the City.

**ADDITIONAL FEES/PROCESSES:**

- Projects that cannot be considered as "exempt" from the California Environmental Quality Act (CEQA) may be required to submit a check in the amount of \$2,043.00 for negative declarations, or \$2,818.25 for environmental impact reports, made payable to the San Bernardino County Clerk of the Board of Supervisors (Clerk) to pay for the State Department of Fish and Game fees as well as a document handling fee from the Clerk. Applications requiring an Environmental Impact Report (EIR) will be subject to additional fees (i.e., consultant fees for development of the EIR).
- Projects that cannot be considered as "exempt" from CEQA may require the submittal of surveys such as: Biological, Archaeological, Drainage, Geotechnical, etc. prior to processing the application(s) for public hearing. The applicant, agent and/or owner should contact the Planning Department prior to project submittal to determine if these surveys are required.
- Projects that are exempt or require a Notice of Determination from CEQA may be required to submit a Notice of Determination or Notice of Exemption with the County Clerk of the Board of Supervisors. Filing fees for either is \$50 and shall be made payable to the San Bernardino County Clerk of the Board of Supervisors for document handling.
- The fees associated with this/these application(s) are for the Planning Department process only. Construction/permit fees are separate and are based upon the valuation of the project (for construction, alteration, signs, encroachment permits etc.).
- Other unforeseen costs/requirements imposed by the Planning Commission or Hearing Officer.

It is also acknowledged that representation is required at the hearing and that failure to have representation may result in the continuation or potential denial of the application(s). The applicant/agent/owner shall receive notification of the hearing prior to the meeting date for a public hearing item.

Date: \_\_\_\_\_ Applicant / Authorized Agent Signature \_\_\_\_\_

Date: \_\_\_\_\_ Property Owner Signature: \_\_\_\_\_



**CITY OF BARSTOW  
COMMUNITY DEVELOPMENT**

City of Barstow  
Planning Division

**APPLICATION FOR:  
TENTATIVE PARCEL MAPS**

FILING FEE (All fees are non-refundable):  
\$913.00 + actual consultant costs  
Vesting Map: \$2,108.00 + actual consultant costs

Application No: PTPM# \_\_\_\_\_

<b>Applicant:</b> _____ Mailing Address: _____	<b>Contact Person:</b> _____ Mailing Address: _____
Phone Number: _____ E-Mail: _____	Phone Number: _____ E-Mail: _____

<b>Architect:</b> _____ Mailing Address: _____	<b>Engineer:</b> _____ Mailing Address: _____
Phone Number: _____ E-Mail: _____	Phone Number: _____ E-Mail: _____

Property Address/Location: \_\_\_\_\_  
Assessor's Parcel Number(s): \_\_\_\_\_  
Existing Zoning: \_\_\_\_\_  
General/Comprehensive Plan Land Use Designation: \_\_\_\_\_  
Brief Description of Project: \_\_\_\_\_

**Certification:**

*I further understand that representation is required at the meeting (either personally or by written confirmation of agreeing to all conditions) and that failure to have representation could result in the continuation of the hearing, thereby delaying the approval process.*

*I hereby certify that I am the record owner of all the property proposed for subdividing in this application. I hereby certify that the information furnished above, and in the attached exhibits, is the data and information required for the project's evaluation, and the facts, statements, and information presented are true and correct to the best of my knowledge.*

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_  
(Property Owner)

**OR:**

*I hereby certify that I am NOT the record owner of all the property proposed for subdividing in this application, and that I have given consent to this proposed subdivision, per the attached letter. Said property is owned by:*

**Property Owner:** \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_  
E-Mail: \_\_\_\_\_  
**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_  
(Applicant or Authorized Agent)

**INCOMPLETE APPLICATIONS OR POOR QUALITY GRAPHICS WILL NOT BE ACCEPTED.**

**LOCATION:** Barstow City Hall, 220 E Mountain View St, Suite A, Barstow, CA 92311  
**PHONE:** 760-255-5161

**A. MINIMUM SUBMITTAL REQUIREMENTS:**

A complete package for review and approval includes the following items:

Completed Planning Application Form signed by the property owner and Authorization of Agent Form.

Environmental and Project Application Form

Tentative Tract Map

Initial submittal of 5 copies to determine the completeness of the map. Once determined to be otherwise "complete for filing," 45 full-size copies and one 8 ½" x 11" unfolded copy are required.

Tentative Parcel Map

Initial submittal of 2 copies to determine the completeness of the map. Once determined to be otherwise "complete for filing," 15 full-size copies and an 8 ½" x 11" unfolded copy are required.

Lot Line Adjustment Exhibits

Electronic Submittal (of all materials/plans)

Preliminary Title Report of all properties covered by the application and a copy of all legal documents (deed, easements, etc.) mentioned in the Preliminary Title Report (2 copies – prepared within 6 months of the application date).

Application Fees

**TENTATIVE PARCEL MAPS**

Tentative Parcel Maps are generally required for any land division that creates four or fewer parcels. Maps shall be prepared by or under the direction of a licensed surveyor or registered civil engineer. Maps shall be legibly drawn to scale on a maximum sheet of 24" x 36", and shall contain all those items that are designated with a "P" on the attached list, as well as any requirements of the State Subdivision Map Act. When the Community Development Director determines that the tentative parcel map appears to comply with all provisions of this subdivision ordinance and the Subdivision Map Act, the director may either forward the map to the Planning Commission with a recommendation of approval thereon, or, following a noticed public hearing, approve or conditionally approve the map. However, if the director determines that the tentative parcel map does not comply with all the provisions of the subdivision ordinance and the Subdivision Map Act, the director may disapprove the map or refer the map, with a recommendation for denial, to the Planning Commission. Notices of the hearing are mailed to property owners within a 300-foot radius of the subject property a minimum of ten (10) days before the public hearing.

If the tentative parcel map is a component of a development project that requires additional discretionary permits or approvals (other than Design Review) from the Planning Commission, the director shall refer the map, with a recommendation thereon, to the Planning Commission.

Once a Tentative Parcel Map has been approved, the filing of the Parcel Map for recording is coordinated through Land Development.

**OFFICE USE ONLY**

Date Received: \_\_\_\_\_  
Filing Fee: \_\_\_\_\_  
Attachments: \_\_\_\_\_  
Received By: \_\_\_\_\_

Hearing Date: \_\_\_\_\_  
Action: \_\_\_\_\_  
Receipt No: \_\_\_\_\_

**PLAN REQUIREMENTS**

The following items are required for all  
**Tentative Tract Maps (TTM) and Tentative Parcel Maps (TPM)**, as indicated.

Tentative Tract Maps	Tentative Parcel Maps	
<input type="checkbox"/>		a) County tract number.
<input type="checkbox"/>	<input type="checkbox"/>	b) Include: TPM (or TTM) No. _____ In Title Block
<input type="checkbox"/>	<input type="checkbox"/>	c) Sufficient legal description of the land to define the boundaries.
<input type="checkbox"/>	<input type="checkbox"/>	d) Location map
<input type="checkbox"/>	<input type="checkbox"/>	e) Name, address, and telephone number of the record owner, subdivider, and person preparing the map.
<input type="checkbox"/>	<input type="checkbox"/>	f) The date the map was prepared
<input type="checkbox"/>	<input type="checkbox"/>	g) North point and scale of map. Scale to be not less than 1' = 100".
<input type="checkbox"/>	<input type="checkbox"/>	h) Approximate acreage and number of lots.
<input type="checkbox"/>	<input type="checkbox"/>	i) Zoning – existing and proposed.
<input type="checkbox"/>	<input type="checkbox"/>	j) The designation and proposed use of public areas, parks, schools, etc.
<input type="checkbox"/>	<input type="checkbox"/>	k) Lot layout, approximate dimensions of each lot, the approximate number of square feet of all irregularly shaped lots, and the number of each.
<input type="checkbox"/>	<input type="checkbox"/>	l) Locations, names and widths of all existing or proposed streets, highways and ways within and adjacent to the subdivision.
<input type="checkbox"/>	<input type="checkbox"/>	m) All street names, so far as they are known
<input type="checkbox"/>	<input type="checkbox"/>	n) Approximate grades of existing and proposed streets with and adjacent to the property involve
<input type="checkbox"/>	<input type="checkbox"/>	o) Approximate centerline radius of all curves on streets and alleys.
<input type="checkbox"/>	<input type="checkbox"/>	p) All future street extensions shall be shown in dotted lines.
<input type="checkbox"/>	<input type="checkbox"/>	q) The approximate location of all existing buildings or structures within the proposed subdivision, identified by use and address and boundaries of orchards on or within 100 feet of the proposed subdivision.
<input type="checkbox"/>	<input type="checkbox"/>	r) Approximate location of existing irrigation lines, tile drains, wells, and other underground facilities or improvements, when such information can be secured, or statement that none known or found.
<input type="checkbox"/>	<input type="checkbox"/>	s) The location of all potentially dangerous areas, including geological hazardous areas and areas subject to inundation or flood hazard, or statement that none known or found.
<input type="checkbox"/>	<input type="checkbox"/>	t) The location, width, and direction of flow of all water courses and storm drains within and adjacent to the property involved and the proposed method of providing flood and erosion control.
<input type="checkbox"/>	<input type="checkbox"/>	u) Contour lines based on City evaluation datum, provide reference, with intervals of not more than five feet and of not more than two-foot intervals for ground within a general slope of less than five percent (5%). Contour lines shall extend a minimum of 100 feet beyond the subdivision boundary, and if the subdivision is bordered by a drainage channel or barranca, they shall extend the additional distance necessary to show the far side of the drainage facility or barranca.
<input type="checkbox"/>	<input type="checkbox"/>	v) Approximate widths and location of all existing or proposed easements or rights-of-way within and adjacent to the subdivision.
<input type="checkbox"/>	<input type="checkbox"/>	w) The approximate location of all existing and proposed sewer and water lines.
<input type="checkbox"/>	<input type="checkbox"/>	x) The approximate location and general description of any large or historically significant trees, and an indication as to the retention or removal of such trees.
<input type="checkbox"/>	<input type="checkbox"/>	y) Preliminary Title Report of all properties covered by the application.



**CITY OF BARSTOW  
COMMUNITY DEVELOPMENT**

City of Barstow  
Planning Division

**ENVIRONMENTAL INFORMATION  
AND CHECKLIST**

Application No: PTPM# \_\_\_\_\_

Application Date: \_\_\_\_\_

**1. Developer or Project Sponsor:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**2. Person to be contacted concerning this project:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-Mail: \_\_\_\_\_

3. Address of Project: \_\_\_\_\_

Assessor's Block and Lot Number: \_\_\_\_\_

4. Indicate the number of permit applications for the project to which this form pertains: \_\_\_\_\_

5. List and describe any other related permits and other public approvals required for this project, including those required by city, regional, state, and federal agencies:  
\_\_\_\_\_  
\_\_\_\_\_

6. Existing Zoning: \_\_\_\_\_

7. Proposed Use of Site (Project for which this form is filed): \_\_\_\_\_

**PROJECT DESCRIPTION**

8. Site Size: \_\_\_\_\_

9. Square Footage: \_\_\_\_\_

10. Number of Floors of Construction: \_\_\_\_\_

11. Amount of Off-Street Parking Provided: \_\_\_\_\_

12. Attach Plans \_\_\_\_\_

13. Number of Employees Per Shift/Total: \_\_\_\_\_

14. Proposed Scheduling: \_\_\_\_\_

15. Associated Projects: \_\_\_\_\_

16. Anticipated Incremental Development (i.e. phasing): \_\_\_\_\_

17. Residential Project (include the number of units, schedule of unit sizes, range of sale prices or rents, and household sizes expected):  
\_\_\_\_\_  
\_\_\_\_\_

18. Commercial Project (indicate the type of project, whether neighborhood, city or regionally oriented, square footage of sales area, and loading facilities):  
\_\_\_\_\_  
\_\_\_\_\_

19. Industrial Project (indicate the major function, estimated employment per shift, estimated occupancy, loading facilities, and community benefits to be derived from the project):  
\_\_\_\_\_  
\_\_\_\_\_

20. Institutional Project (indicate the major function, estimated employment per shift, estimated occupancy, loading facilities, and community benefits to be derived from the project):  
\_\_\_\_\_  
\_\_\_\_\_

21. Variance, Conditional Use Permit, or Rezoning (state this and indicate clearly why the application is required):

Are the following items applicable to the project or its effects? Discuss below all items checked yes (attach additional sheets as necessary).

	YES	NO
22. Change in existing features of any hills, or substantial alteration of ground contours.	<input type="checkbox"/>	<input type="checkbox"/>
23. Change in scenic views or vistas from existing residential areas or public lands, or roads.	<input type="checkbox"/>	<input type="checkbox"/>
24. Change in pattern, scale, or character of the general area of the project.	<input type="checkbox"/>	<input type="checkbox"/>
25. Significant amounts of solid waste or litter.	<input type="checkbox"/>	<input type="checkbox"/>
26. Change in dust, ash, smoke fumes, or odors in the vicinity.	<input type="checkbox"/>	<input type="checkbox"/>
27. Change in lake, stream, or groundwater quality or quantity, or alteration of existing drainage patterns.	<input type="checkbox"/>	<input type="checkbox"/>
28. Substantial change in existing noise or vibration levels in the vicinity.	<input type="checkbox"/>	<input type="checkbox"/>
29. Site on filled land or on slope of 10 percent or more.	<input type="checkbox"/>	<input type="checkbox"/>
30. Use or disposal of potentially hazardous materials, such as toxic substances, flammables, or explosives.	<input type="checkbox"/>	<input type="checkbox"/>
31. Substantial change in demand for municipal services (police, fire, water, sewage, etc.).	<input type="checkbox"/>	<input type="checkbox"/>
32. Substantially increase fossil fuel consumption (electricity, oil, natural gas, etc.).	<input type="checkbox"/>	<input type="checkbox"/>
33. Relationship to a larger project or series of projects.	<input type="checkbox"/>	<input type="checkbox"/>

### ENVIRONMENTAL SETTING

34. Describe the project site, as it exists before the project, including information on topography, soil stability, plants and animals, and any cultural, historic, or scenic aspects. Describe any existing structures on the site and the use of the structures. Attach photographs of the site. Snapshots or Polaroid photos will be accepted.

35. Describe the surrounding properties, including information on plants and animals and any cultural, historical, or scenic aspects. Indicate the type of land use (residential, commercial, etc.), intensity of land use (one-family, apartment houses, shops, department stores, etc.), and scale of development (height, frontage, setback, rear yard, etc.). Attach photographs of the vicinity. Snapshots or Polaroid photos will be accepted.

### CERTIFICATION

I hereby certify that the statements furnished above and in the attached exhibits present the data and information required for this initial evaluation to the best of my ability, and that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

For: \_\_\_\_\_



**CITY OF BARSTOW  
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**HAZARDOUS WASTE AND  
SUBSTANCES STATEMENT**

The development project and any alternatives proposed in this application are contained on one or more of the lists of hazardous waste sites and facilities compiled pursuant to Section 65962.5 of the Government Code. Accordingly, the project applicant is required to submit a signed statement that contains the following information:

- 1. Applicant:** \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_
  - 2. Address of Site:** \_\_\_\_\_
  - 3. Local Agency (city/county):** \_\_\_\_\_
  - 4. Assessor's Book, Page, and Parcel Number:** \_\_\_\_\_
  - 5. Specify any list pursuant to Section 65962.5 of the Government Code:** \_\_\_\_\_
- 
- 6. Regulatory Identification Number:** \_\_\_\_\_
  - 7. Date of List:** \_\_\_\_\_  
Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
For: \_\_\_\_\_

**CITY OF BARSTOW HAZARDOUS WASTE AND SUBSTANCES SITE LIST**

(Summarized from the State Water Resources Control Board GeoTracker List – City of Barstow, County of San Bernardino – May 2025)

Please indicate by checking "Yes" or "No" if your proposed project is located at one of the sites listed below.

This listing has been compiled by the California State Water Resources Control Board (SWRCB) – [www.waterboards.ca.gov](http://www.waterboards.ca.gov).

More specific information may be obtained by contacting the Planning Department at 220 E Mountain View St. Suite A, Barstow, CA 92311 or by calling (760) 255-5161.

YES	NO	SITE ADDRESS / FACILITY NAME	CASE NO.
		1501 Irwin Rd – Stop & Save (Former)	Abandoned Site
		2200 E Riverside Dr – Barstow Nitrate Groundwater Cleanup	T10000006028
		200 North Ave H – BNSF Railway – Former Barstow Diesel Shops	SL206033821
		1700 E Main St – E-Z Serve #100825 (Former)	T0607100670
		1710 E Main St – Terrible Herbst Station #74	T0607100946
		1 Soapmine Rd – Barstow Replacement Water CAO	T10000012149
		931 E Main St – EZ Serve Texaco (Former)	T0607100777
		1101 E Main St – Transmission World	T0607100695