BUILDING DEPARTMENT
BUILDING PERMIT APPLICATION

PERMIT NO. B - ____ - ____

APPLICANT INFORMATION

APPLICANT'S NAME ☐PROPERTY OWNER ☐TENANT ☐CONTRACTOR ☐ENGINEER/ARCHITECT ☐OTHER:_____		TELEPHONE NUMBER ( ) -	
IF APPLICANT IS A BUSINESS, PLEASE LIST THE PRIMARY CONTACT	TELEPHONE NUMBER ( ) -	EMAIL ADDRESS	
APPLICANT'S PHYSICAL ADDRESS	CITY	STATE	ZIP
APPLICANT'S MAILING ADDRESS ☐ Same as Physical Address	CITY	STATE	ZIP

PROPERTY OWNER(S) INFORMATION ☐ SAME AS APPLICANT INFORMATION

PROPERTY OWNER(S) NAME		TELEPHONE NUMBER ( ) -	
PROPERTY OWNER'S PHYSICAL ADDRESS	CITY	STATE	ZIP
PROPERTY OWNER'S MAILING ADDRESS ☐ Same as Physical Address	CITY	STATE	ZIP

CONTRACTOR INFORMATION

CONTRACTOR'S NAME		STATE LICENSE #	CLASSIFICATION	EXPIRATION
ADDRESS		CITY	STATE	ZIP
PHONE NUMBER ( ) -	FAX NUMBER ( ) -	EMAIL ADDRESS		
WORKER'S COMPENSATION CARRIER (INCLUDE COPY OF CERTIFICATE)		POLICY #		EXPIRATION

PROJECT INFORMATION ☐RESIDENTIAL ☐COMMERCIAL*Letter of Authorization Required*

PROJECT ADDRESS	ASSESSOR'S PARCEL NUMBER (APN)

CHECK ALL WHICH APPLY:

☐NEW BUILDING	☐ADDITION	☐ALTERATION	☐BLOCK WALL
☐DEMOLITION	☐FIREPLACE	☐FOUNDATION ONLY	☐SIGN
☐SWIMMING POOL/SPA	☐FIRE REPAIR	☐REROOF _____ SQ. FT.	☐PLUMBING
☐GRADING	☐ELECTRICAL	☐DECK/PATIO COVER	☐MECHANICAL

IS THIS PROPERTY CURRENTLY RED TAGGED? ☐ YES ☐ NO

VERIFIED ANNUAL LETTER OF AUTHORIZATION ON FILE? ☐ YES ☐ NO

Continued On Reverse Side

PLEASE BE SURE THAT FRONT SIDE IS COMPLETED. THANK YOU.

PROJECT INFORMATION (CONTINUED)

EXISTING:	Floor Area _____sq. ft.	Garage:_____	Other:_____	# of Units:_____
PROPOSED:	Floor Area _____sq. ft.	Garage:_____	Other:_____	# of Units:_____
SETBACKS:	Front:_____	Rear:_____	Left:_____	Right:_____
# of Bedrooms:_____	# of Bathrooms:_____	Total # of Rooms:_____		
Lot Size: _____	Lot Dimension:_____	Lot Coverage %:_____		

DESCRIPTION OF WORK:

RENOVATION, REPAIR AND PAINTING (RRP) RULE

1. Was property constructed prior to 1978? ☐ YES ☐ NO
   If yes, please answer questions 2 and 3. ***If no,*** proceed to Construction Valuation Section.
2. Is property one of the following?
   ☐ Residential Home (Single or Multi-family) ☐ Child Care Facility ☐ Pre-School
   ☐ No, property is not any of the above. *Skip question #3. Proceed to Construction Valuation Section.*
3. The United States Environmental Protection Agency's (EPA's) Renovation, Repair and Painting Rule (RRP) requires contractors whose work disturbs paint in a pre-1978 residence, child care facility or pre-school to be RRP-certified firm. This also applies to rental property owners and property managers who do the paint-disturbing work themselves or through their employees. Failure to comply with the RRP Rule may result in enforcement action by the EPA.
   ☐ An EPA lead-safe certified Renovator will be responsible for this project.
   Certified Firm Name:_____ Firm Certification No.: _____
   ☐ There will be no disturbance of lead-based paint in the performance of work to which this permit is being issued.
   ☐ I, as property owner ***and*** occupant, am not required to comply with the RRP as I will be doing the work myself on the residence in which I reside. *(This does not apply to rental properties)*

CONSTRUCTION VALUATION: $_____

CERTIFICATE OF COMPLIANCE AND AUTHORIZATION OF ENTRY:

I certify that I have read this application and state the information provided is true and correct. I agree to comply with all State laws and City ordinances relating to the construction to which this permit is issued. I authorize the City of Barstow's Building Department representative(s) to enter upon the property for which this building permit is issued for the purpose of conducting related inspections.

SIGNATURE	PRINTED NAME	DATE

For Office Use Only

DATE APPLICATION RECEIVED	APPROVED BY

PERMIT NO. _____
(For Office Use)

COMMUNITY DEVELOPMENT DEPARTMENT
220 East Mountain View Street, Suite A
Barstow, CA 92311

PLAN SUBMITTAL CHECK LIST

The City of Barstow is currently under the 2022 California Building Codes (All Versions)

PROJECT NAME / ADDRESS: _____

CONTACT NAME / TITLE _____

PHONE NUMBER: _____ **EMAIL:** _____

THIS CHECKLIST MUST BE SUBMITTED WITH ALL APPLICABLE DOCUMENTS LISTED BELOW AND MUST INCLUDE A SEPARATE LETTER OF INTENDED USE WITH A DETAILED DESCRIPTION OF THE PROPOSED PROJECT.

PLEASE NOTE: Certain projects may require preliminary and/or site plan review prior to building permit application acceptance. Additional information may be required to facilitate plan review. Signs shall be submitted under a separate permit submittal.

All plans and related documents listed below shall be submitted in hard copy format and pdf format (min. 300dpi) on a flash drive.

Not all items are applicable depending on the project. Please mark N/A in check box if not applicable.	☑ FOR APPLICANT USE	☑ FOR OFFICE USE
GRADING PLANS – PLEASE SUBMIT TO BUILDING DEPARTMENT 760-255-5161		
1. Completed, signed Building Permit Application Form and Payment for plan review fees. Contact (760) 255-5161 for fee information		
2. (3) Sets of Grading, Drainage & Erosion Control Plans (Please identify earthwork quantities on plans and application) **Approved grading plans must be submitted on 3mm dbl matte film (Mylar)**		
3. (2) Copies of Water Quality Management Plan (WQMP) and Water Discharge Identification		
4. (3) Sets of Soils Investigation Reports (Unless exempt from Engineering Department)		
5. (2) Copies of Storm Water Pollution Prevention Plan (SWPPP)		
6. Infiltration Test.		
OFF SITE IMPROVEMENT PLANS – PLEASE SUBMIT TO ENGINEERING DEPARTMENT 760-255-5156		
Approved plans listed below must be submitted on 3mm dbl matte film (Mylar) prior to permit issuance.		
1. Street Improvement Plans		
2. Sewer Improvement Plans		
3. Street Lighting Plans		
4. Drainage Plans not related to grading		
5. Hydrology Report		
6. Completed, signed Encroachment Permit Application Form – Contact (760) 255-5154 for fees information		

COMMUNITY DEVELOPMENT DEPARTMENT
220 East Mountain View Street, Suite A
Barstow, CA 92311

BUILDING PLANS – PLEASE SUBMIT TO BUILDING DEPARTMENT 760-255-5161		
1. Completed, signed Building & Fire Construction Permit Application Forms, Fire Letter, and Payment of Plan Review Fees. Contact (760) 255-5161 for fee information		
2. (3) Sets of complete Building Plans which include the following:		
a. Cover sheet showing occupancy/construction type		
b. Site Plan/Site Details		
c. Electrical Plan		
d. Plumbing Plan		
e. Mechanical Plan		
f. Floor Plan		
g. Roof/Framing Plan		
h. Front, Rear & Side Elevations (Include colors, finishes, and types of material being used)		
i. Landscape/Irrigation Plan		
3. (2) Sets of Title 24 Energy Calculations and Required Forms (For all lighting, mechanical equipment, etc.)		
4. (2) Sets of Truss System Calculations		
5. (2) Sets of Equipment Specifications		
6. (2) Sets of Engineering Calculations/Structural Plans		
7. Original (wet signed), notarized Letter of Authorization from property owner giving permission for the proposed project		
8. Approved Construction Waste Management Plan Application and Organics Questionnaire (if applicable) – Contact Solid Waste/Recycling at (760) 255-5126		
9. List of Sewer Fixture Units and Sewer Connection Fees - Contact Environmental Services at (760) 252-3543		
10. Mojave Desert Air Quality Approval (For Demolitions) Contact MDAQMD 760-245-1661		
11. Business License Verification Form for General Contractor and Subcontractors - Contact (760) 255-5161		
12. Original (wet signed), notarized Letter of Authorization from Contractor giving designated individual authority to sign for permits and/or business license		
13. Development Impact Fees **Due prior to permit issuance**		
14. Proof of Payment of Barstow Unified School District Development Fees **Due prior to permit issuance**		
FIRE PLANS (UNDERGROUND, SPRINKLERS, ALARM SYSTEMS, ETC.) PLEASE SUBMIT TO BUILDING DEPARTMENT 760-255-5161		
1. Completed, signed Fire Permit Application Form and payment of permit fees – Contact (760) 255-5161 for fee information		
2. (3) Sets of Plans		
3. (3) Sets of Calculations (if applicable)		
4. (3) Sets of Equipment Specifications (if applicable)		